

**Genesis LHRC Meeting**  
August 8, 2006 (DRAFT minutes)

Present: Reginald Daye, Regional Advocate

Committee: Lisa Thatcher, Chairperson  
Jeanette Ralph, Committee Member  
Brenda Hogg, Committee Member  
Patrick Shunkwiler, Committee Member

Participants: Francis Bruce, Alpha Community Services  
Charlie Anderson, Eggleston Services  
Jennifer MacCracken, Individuals First, Inc.  
Gail Hardy-Boyd, Just People, Inc.  
Jamielle Boyd, Just People, Inc.  
Lawrence Batiste, Pleasant Vue  
Sonya Ott, Liberty Family Services  
Cheryl Wright, Liberty Family Services  
Cary Lomax, Community Direct Services

Interviewee: Carol Kidd

Absent: Arva Davidson

Chairperson, Lisa Thatcher called the meeting to order at approximately 9:05am. As a quorum was not present at the beginning of the meeting, the agenda moved to program updates.

**Program Updates**

Alpha Community Services stated that they had no changes in their program, no restraints, no deaths or suicides, and no complaints or allegations. Their first home is currently full and are requesting an additional 90-day temporary affiliation of their second site on Glen Rock Rd. in Norfolk. **Ms. Hogg made a motion to grant Alpha a 90-day temporary affiliation for their new site; Mr. Shunkwiler seconded the motion. All members were in favor, the motion passed.**

Community Direct Services stated that they are currently providing in home services to 12 clients. They have had 1 licensure visit on 7/21 from Dennis Riddick who granted a conditional license for their respite services. They had no incidents of restraints, complaints, allegations, deaths or suicides. **Mr. Shunkwiler made a motion to grant affiliation to Community Direct Services for their respite program pending a letter to OHR; Ms. Hogg seconded the motion. All in favor the motion passed.**

Eggleston Services stated that there were no new program updates; no requests of the committee; and no deaths or suicides. Eggleston Services are currently serving 262 consumers. Eggleston stated they had 5 incidents that needed to be discussed in closed session.

Individuals First stated they had no incidents of restraints, no complaints/allegations of abuse; and no deaths or suicides. IFI had no visits from licensure this quarter and currently are at capacity with 4 clients in both group homes. IFI is requesting temporary affiliation of a third site 421 Becton Place VB 23452 which would fall under the current policies and procedures. **Ms. Hogg made a motion to grant Individuals First a 90-day temporary affiliation for Becton Place; Mr. Shunkwiler seconded the motion. All in favor, the motion was passed.**

Just People stated they were no longer requesting affiliation for their fourth site as the home inspection revealed the house was not viable at this time. They have recently received a triennial license for residential and in home and a 1 year license for day support. JPI had no incidents of abuse, complaints or allegations, no deaths or suicides. JPI had 1 use of restraints to be discussed in the closed session.

Liberty Family Services stated that they had one visit from licensure. They are currently serving 16 clients in their in home program. They have had no use of restraints, no complaints/allegations, and no deaths or suicides. They are requesting an additional 90-day temporary affiliation for an intensive in home program. **Ms. Hogg made a motion to grant a 90-day temporary affiliation for an intensive in home program; Mr. Shunkwiler seconded the motion. All in favor, the motion was passed.**

Pleasant Vue had received their permanent license. They are currently serving 3 clients, with a fourth moving into the site in a few days. They had 1 complaint of abuse from the last meeting that would need to be discussed in the executive session. They had use of restraints, no complaints/allegations, deaths or suicides this quarter. Pleasant Vue presented their revised Rules of Conduct. **Ms. Ralph made a motion to accept the Rules of Conduct as written; Mr. Shunkwiler seconded the motion. All in favor the Rules of Conduct were approved.**

### **Old Business**

Pleasant Vue then presented their revised policies and procedures. The committee had recommendations of changing the wording on the last paragraph of page 4. The statement, "the staff may use *physical assistance* to remove a client"; should instead read, "The staff may use *personal physical restraint* in accordance with TOVA and documented". On page 9, items 10 and 11 are redundant and could be combined or omitted as item 2 covered items 10 and 11. **Ms. Hogg made a motion to approve the policies and procedures with the amendments and corrections suggested above; and Mr. Shunkwiler seconded the motion. All in favor, the motion passed. Ms. Ralph made a motion to move Pleasant Vue from temporary status to permanent affiliation; Ms. Hogg seconded the motion. All were in favor and the motion passed.**

The meeting minutes from the May 16<sup>th</sup> meeting were reviewed. A request was made to change add temporary affiliations for a respite program for Community Direct Services and intensive in home for Liberty Family Services. **A motion was made by Ms. Hogg to accept the minutes from the May 16<sup>th</sup> meeting with the requested corrections. Ms. Ralph seconded the motion. No further discussion, the motion was carried.**

### Advocate Remarks

Mr. Daye stated that the September Human Rights Conference was postponed until spring of 2007 most likely in Richmond. The SHRC Newsletter was passed out to all affiliates and committee members.

Mr. Daye reminded all affiliates that a letter needed to be sent to the Office of Human Rights when adding programs or sites stating whether or not the program/site falls under current approved policies and procedures. If an affiliate is adding a new service that does not fall under current policies, then new policies and procedures would need to be approved by OHR and the committee members. Licensure will not approve a new program until OHR has received this letter. It is the responsibility of the affiliates to follow through when letters or other information has been requested. Per the LHRC by-laws, all programs must send a representative to all meetings or permanent affiliates will be moved to temporary status. Any programs currently at temporary status that do not send a representative will have no status as their 90-day affiliation will expire.

The next meeting date is scheduled for November 7, 2006 at 9am at the Fox Hill Central United Methodist Church at 501 Beach Rd. in Hampton. At the November meeting, the 2007 meeting schedule will be set.

### New Business

Ms. Carol Kidd was interviewed for a committee member position.

**A motion was made by Mr. Shunkwiler to move to a closed session at 10:00am; Ms. Hogg seconded the motion. No further discussion, all were in favor.** The committee moved into closed session to discuss issues/matters exempt from public disclosure as stated in Section 2.2-3711.A4 of the Code of Virginia, to review a client restraint, incident report, and abuse and/or complaint investigation. A motion was made and passed to come out of closed session, each member certified that the only things discussed while in closed session were patient-related issues and incidents that occurred at Eggleston Services, Just People and Pleasant Vue.

**The board members had no recommendations for Just People or Pleasant Vue. The board members requested that Eggleston Services bring their policies on managing medical emergencies to the next meeting.**

Meeting adjourned.

Respectfully Submitted,

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Jennifer MacCracken

August 13, 2006